

**GOVERNANCE POLICY #8 – STANDING AND AD HOC COMMITTEES
FOR
SOKA GAKKAI INTERNATIONAL ASSOCIATION OF CANADA
ASSOCIATION DE LA SOKA GAKKAI INTERNATIONALE DU CANADA
(a federal corporation)
hereinafter referred to as “SGI Canada”.**

Policy Type: Governance

Policy #8

Status: Approved by Corporate Members on September 27, 2014

This Governance Policy emanates from General Operating Bylaw No. 8 for SGI Canada, as amended from time to time, and is to be read in conjunction with Bylaw 8, as well as in conjunction other Policies adopted pursuant to Bylaw No. 8.

The definitions contained in Bylaw No. 8, as amended from time to time, shall apply to the provisions of this Governance Policy.

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BRIEF EXPLANATION OF THIS POLICY

This Policy authorizes the Board of Directors to establish Standing Committees where SGI Canada requires one to carry out a long-term task or take responsibility for a matter on behalf of SGI Canada. The mandate of all Standing Committees is to be established by the Board at the time the Standing Committee is established. All Standing Committee members must be Leaders of SGI Canada as outlined in Section 1.01(a) of this Policy. All Standing Committees must keep minutes of their meetings and provide reports and recommendations for consideration by the Board of Directors.

This Policy also authorizes the Board of Directors to establish Ad Hoc Committees where SGI Canada requires one to carry out a short-term task on behalf of SGI Canada. The mandate of any Ad Hoc Committee is to be established by the Board at the time the Ad Hoc Committee is established. All Ad Hoc Committee members must be Leaders of SGI Canada as outlined in Section 1.02(a) of this Policy.

1.01 Standing Committees

(a) Establishment of Standing Committees

The Board of Directors may by Consensus Resolution establish such Standing Committees as it determines necessary from time to time. The number of members on each Standing Committee and the mandate of such Standing Committee may be determined by Consensus Resolution of the Board of Directors from time to time, provided that all members of each Standing Committee shall be Leaders of SGI Canada. The Standing Committees are expected to have a continuing existence from year to year but the Board of Directors shall review on an annual basis the continuing need for each

Standing Committee. The Standard Terms of Reference for Committees as detailed in Section 5.01 and Section 5.08 of General Operating Bylaw No. 8, as amended from time to time, shall apply to the Standing Committees.

(b) Duties of Standing Committees

The specific duties of each Standing Committee arising from the mandate given by the Board shall:

- (i) be determined by such Standing Committee in writing and approved by the Board;
- (ii) include the keeping of minutes of each meeting;
- (iii) be task orientated;
- (iv) be to report and make recommendations to the Board as requested by the Board; and
- (v) require that the chair of each Committee to submit a report on that Committee's activities over the past year at the annual Meeting of Corporate Members.

1.02 Ad Hoc Committees

(a) Establishment of Ad Hoc Committees

The Board of Directors by Consensus Resolution may establish such Ad Hoc Committees as it determines necessary from time to time. The mandate and numbers of members on each Ad Hoc Committee shall be determined by the Board of Directors from time to time, provided that all of the members of each Ad Hoc Committee shall be Leaders of SGI Canada. Ad Hoc Committees are formed for a specific purpose and are automatically dissolved once they submit their final report to the Board of Directors. However, the Board shall review on an annual basis the continuing need for each Ad Hoc Committee. The Standard Terms of Reference for Committees as detailed in Section 5.01 and Section 5.09 of General Operating Bylaw No. 8, as amended from time to time, shall apply to the Ad Hoc Committees.

(b) Specific Duties of Ad Hoc Committees

The specific duties of each Ad Hoc Committee arising from the mandate given by the Board shall:

- (i) be determined by such Ad Hoc Committee in writing and approved by the Board;
- (ii) include the keeping of minutes of each meeting;
- (iii) be task orientated; and
- (iv) be to report and make recommendations to the Board as requested by the Board.